Department of Linguistics and Technical Communication MA Programs
Notification of Removal

To: Student Name (ID Number)

From: Director of Graduate Studies, Linguistics and Technical Communication

Date of Notification:

Subject: Notice of Probationary Status

This memorandum is to inform you that the Department of Linguistics and Technical Communication intends to remove you from the MA program for the following reason(s):

_____ a second grade of “C” or below
_____ a third grade of “W”
_____ three concurrent grades of “Incomplete”
_____ three or more evaluations of unsatisfactory progress
_____ two consecutive long semesters in inactive status
_____ a third failure of the MA Comprehensive Examination
_____ (other)

Should you wish to take the opportunity put your issue in context, please email a formal written response to the LTC Graduate Studies Committee at ltc-grad@unt.edu within five business days of the date of this notification. In the absence of any written response from you within that time frame, removal from the MA program will be effective immediately. If you feel that you have justifiable grounds to appeal your removal, instructions regarding the appeals process are found in The LTC Graduate School Handbook

______________________________
Director of Graduate Studies               Date